

Date 15 December 2009
Place CPCG Office
Present Paul Andell (PA) - Chair of Meeting; Ivelaw Bowman (IB); Gill Kenealy (GK); Ros Munday (RM); Jim Toohill (JT); Wesley Walters-Stephenson; Ben McKendrick (BM) - Minute Taker

Quorum+2

1. Apologies Anna Tapsell (AT); Doye Akinlade (DA); Shane Collins (SG); Sandra Moodie (SM); Jane Warwick (JW); Susan Doran (MPA Link Member)

Safer Lambeth Strategic Assessment (SA) 2009

Prior to the Board meeting, Geoff Wade (GW), LBL Partnership Development and Improvement, Community Safety Division, attended to discuss and obtain comment on the headline issues emerging from the Safer Lambeth Strategic Assessment 2009 and SL Plan 2010/11.

In conclusion, it was agreed to set up another meeting between GW and Board members at CPCG office at 12:00 on Friday, 18 December to discuss arrangements for using the CPCG meeting on 5 January as a means of consulting with the community about the SA.

2. Minutes and Matters Arising from previous meeting (17 November)

Minutes of 22 September were agreed with the following amendment: Item 4. Finance and Funding. Para 3 to read: PA proposed that he lead on fundraising with the assistance of RM, who had offered to help having said that she had experience in the area.

ACF BM to circulate Supt. Dave Musker's a written account of police use of Taser to subdue a black woman in Brixton on 4 October 2008. **BM**

ACTION: BM to follow up on new dates for visit to the Firearms Training centre at Gravesend in January 2010. **BM**

ACF: BM to chase up response from Ch. Nick Ephgrave (NE) to PA's letter about the use of S.60 with Blunt 3 Operations, in which he had asked for facts and figures regarding Stop and Search. **BM**

BM had received a reply from Andrew Morley, London CJB, who had agreed to attend the Group meeting in March.

BM had provided RM with some CPCG material for the Tenants' Associations meeting that she was attending on 21 October.

With regard to JW 's comments about the way the Chair had been badly treated at the November CPCG meeting, GK said that she had been conscious that the panel of guest speakers on Sexual Violence Against Women could have been more diverse. However, she said that the people on the panel that evening had been those who were able to attend and not solely those whom had been invited, and that some comments had been unnecessarily hurtful. IB said that the conspicuous absence of representation from the African and

African Caribbean communities was important in terms of perception while WS said that the initial visual impact of a group of people could have an impact on representativeness. WS added that there should be a back-up plan to ensure that communities had representation.

PA said that the Board too needed to display its diversity with Board members sitting at the top table at meetings in order that there should no misconceptions.

JT referred to Item 7 on the Agenda concerning conduct at meetings.

3. Administrator's Report

IPCC Deaths in Custody Study

IPCC had invited BM or a colleague to a meeting at IPCC Office, Holborn 11.30am– 2.00 pm on Thursday, 4 March 2010, to hear and discuss emerging findings from the study. BM and WS to confirm attendance with IPCC

BM/WS

Complaints against police

BM was working three ongoing police complaints about which he would provide an update at the next Board meeting.

BM reported on continuation of the use s.60 in relation to three Lambeth Wards bordering Southwark.

4. Finance and Funding

a. Management Accounts

JT produced a Finance Report laying out CPCG financial position as of 15 December.

With little room to spare, JT said that CPCG needed to halve the cost of its telephone bill. BM was asked look into alternative, cheaper service providers.

BM

PA said that CPCG could perhaps find less expensive premises and suggested the Piano House in Brighton Terrace Brixton. BM to make enquiries.

BM

b. Next Years Funding Round

JT said that CPCG was due to receive MPA's Funding Application form for 2010/11 which needed to be signed off by Borough Commander and Community Safety Manager by 22 January 2010 and received at MPA by 29 January.

JT asked Board members to send any proposed contributions to the FA by 12 January by email, in order that Honorary Officers could draft a FA for distribution by return email to the Board, and perhaps BC and CSM, by 15 January in readiness for discussion at the next Board meeting on 19 January. AT and JT would then arrange to meet BC and CSM to sign it off before submission to MPA.

c. Fundraising

In terms of raising funds from other sources, JT suggested pursuing the Early Resolution Project about PA said the TSG had shown an interest. JT asked PA to bring a paper on the project to the next Board meeting and other ideas for new projects that Board members may have.

PA proposed that the Board subscribe to the fund finder website at a cost of £150 while WS suggested checking Clubs for Young People and LVAC to locate funding. In this respect, RM said that she would look into Stockwell Partnership Board and asked that fundraising be kept on the Board's agenda.

5. Recent and Future Group Meetings

December

Supt. Gary Richardson had attended to give an update on the work of Operation Trident, which had been well received with Supt. Richardson open to talking to people outside of the meeting.

January

It was agreed to invite an update from Lambeth Independent Custody Visitors (ICV) about the MPA standardising London's ICVs, such as by limiting them to four formal quarterly meetings.

February

It was suggested that CO19 be invited to the meeting.

March

Andrew Morley, London CJB had agreed to attend the meeting.

6. Update on Sub-Groups

a. Stop and Search Monitoring Group (S&SMG)

In stepping down as Chair of the S&SMG at the previous Board meeting, PA said that he had wanted SM and GK to become Joint Chairs of the sub-group, although it was understood from the minutes of the meeting, at which GK was not present, that he had asked SM to be Chair with WS offering to assist.

IB said that there needed to be more democracy in decision making so that Board members could take on more of the work in terms of portfolios.

JT said that the issue needed to be resolved through SM and GK discussing the matter and reporting back to AT, once she had returned from holiday. JT added that there needed to be an Action Plan drawn up for the future of the S&SMG.

GK asked that a date be circulated for the next S&SMG meeting.

b. Mental Health

AT was not present to give an update.

c. Engagement Project

JT said that GW had wanted to use preliminary findings of the Engagement Project in a briefing to SLP regarding the Strategic Assessment. However, he said that CR was still doing more work on it and a first draft would be sent its funders. He added he believed it would have impact on engagement once it was published.

7. Group Policies

a. Good Practice Guide for Meetings

JT highlighted the need to establish an agreed code of conduct at meetings so that disorder or disrespectful could be dealt with immediately and establish a way of doing things.

BM had produced a draft document for dealing with disorder at meetings which JT said could be used to form the basis for a code of conduct. **BM**

Discussion took place about ID cards for Board members so that they could identify themselves as *bona fide* members of the community when encountering police at the scene of an incident and seeking information. IB suggested that it was an issue that could be raised by AT at her monthly meeting with the BC. Commander.

Further discussion focused on whether the ID card should be produced by police or whether it would better for CPCG to produce and authenticate its own to be endorsed and recognised by (Lambeth?) police. It was also agreed that the ID card would need to be accompanied by a code of conduct in relation to its use in order to reassure that it would not and could not be abused.

Board agreed that BM should design an ID card and devise a code of conduct for its use for a future discussion. **BM**

With regard to CRB checks, JT said that the Board needed to think carefully about the reasons for having them.

Further in relation to CPCG policies, DA had sent in a written request for the Board to consider: Governance Statement; Board Membership; Code of Conduct; Complaint Policy; Confidentiality Policy; Equality and Diversity Policy. Also, DA suggested work on: Equality and Diversity Action Plan; Health and Safety Policy; Recruitment and Selection Policy.

8. Board Members Reports/Log

Board members were reminded to submit relevant details for CPCG Briefing Report and Log

9. Membership Applications

Board agreed to accept applications for CPCG membership from Betty Evans-Jacas (Individual) and Dionne Lamont, Bethesda Ministries, West Norwood (C&V membership)

10. A.O.B.

PA and WS said that on 10 December they had accompanied TSG on patrol after first having been given a presentation.

11. Date of next CPCG Board Meeting

19 January 2010

Dates for future CPCG Board meetings in 2010 (all Tuesday)

16 February

16 March

20 April

Signed as a true record:

Date: